

Planning



Department

## FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

A floodplain development permit is required to be obtained by anyone who is proposing to construct any new commercial building, residential building, residential accessory structure, fence, monument sign, road, parking area, walking area, or similar thing within any AE flood zone. A floodplain development permit is also required for those who are proposing to expand the square footage of any of those things within any AE flood zone. This permit is also required for any type of grading, mining, drilling, or digging within the AE flood zone, as well as for any tree cutting that involves the disturbance of the ground due to root removal in the AE flood zone.

Address (If Applicable): \_\_\_\_\_

Subdivision Name (If Applicable): \_\_\_\_\_

Lot Number (If Applicable): \_\_\_\_\_ Parcel Number: \_\_\_\_\_

Brief Description of All Development Proposed Inside AE Flood Zone:

In the fields below, please provide the best point of contact for the entity submitting this application.

Name of Person: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

In signing below, I (we) confirm that I (we) own the land identified on this application and that the information in this application is true to the best of my (our) knowledge. Additionally, I (we) consent to the proposal being represented with this application.

Landowner Signature: \_\_\_\_\_

Printed Name of Landowner: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Additional Landowner Signature (If Applicable): \_\_\_\_\_

Printed Name of Landowner: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Additional Landowner Signature (If Applicable): \_\_\_\_\_

Printed Name of Landowner: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Check all that apply for any activity occurring within the AE flood zone:

\_\_\_\_\_ Constructing a New Building (Including Commercial, Residential, or Residential Accessory) \*

\_\_\_\_\_ Expanding the Square Footage of an Existing Building \* ^

\_\_\_\_\_ Renovating an Existing Building \* ^

\_\_\_\_\_ Building a New Monument Sign

\_\_\_\_\_ Altering the Dimensional Footprint of an Existing Monument Sign

\_\_\_\_\_ Constructing a New Fence

\_\_\_\_\_ Expanding the Dimensional Footprint of an Existing Fence

- Paving Any New Driving, Parking, or Walking Area (Including Parking Lots and Sidewalks)
- Altering Any Creek, Stream, Ditch, Basin, Land, or Structure that Holds or Moves Water
- Creating Any New Canal, Ditch, Basin, or Structure that Holds or Moves Water
- Dislodging Tree Roots
- Regrading Land
- Demolition or Removal of Any Structure
- Excavation or Digging
- Installing Any Utilities (Including Water, Sewer, Septic, Gas, Communications, and Electricity)
- Mining
- Drilling
- Filling
- Long-Term Storage of Material or Equipment

Will any of the selected activities above be in the regulatory floodway?

- Yes
- No

If answering yes above, then a No Rise Certificate is required to be submitted to the city to prove that the proposed change will not cause a rise in the base flood elevation.

( \* ) If constructing a new building in the AE flood zone, expanding the square footage of an existing building in the AE flood zone, or renovating an existing building in the AE flood zone, then an Elevation Certificate is required to be submitted to the city before construction, during construction, and after construction. A nonresidential building may be allowed to contain area existing below the base flood elevation if it receives a Floodproofing Certificate.

( ^ ) If expanding the square footage of an existing building in the AE flood zone or renovating an existing building in the AE flood zone, then complete the fields below:

A: Current market value of the existing building: \_\_\_\_\_

B: Cost of proposed improvements to the existing building: \_\_\_\_\_

Percentage of proposed change to the existing building (B/A): \_\_\_\_\_

If the percentage of the proposed improvements to an existing building equals or exceeds 50% of the current market value of that building, then that building will be designated as a substantially improved structure. Any building that will be designated as a substantially improved structure must come into compliance with the city's requirement of new buildings being at least two feet above the base flood elevation. Any building that is damaged to the extent where the cost of repair is 50% or more of the market value of the building before the damage occurred will be designated as a substantially damaged structure, which means that, if the building is to be repaired, it will then be required to come into compliance with being at least two feet above the base flood elevation.

There is no fee associated with this application.

**FOR OFFICE USE ONLY**

Payment Type:  Cash  Check  Card

Amount Paid: \_\_\_\_\_

Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_